



## 2025-2026 ESSENTIAL PTA ROLES

### BOARD POSITION

<b>PTA President</b>	Veronica Reich
<b>PTA Treasurer</b>	Megan Manna
<b>PTA Secretary</b>	Anita Bernal Hutsell
<b>Campus Clubs Coordinator</b>	Esther Maldonado

Works with clubs to coordinate otter pop sales, and other fundraisers benefitting school clubs.  
Requires availability during the day to be on campus.

### TASK-BASED ROLES

<b>Social Media Coordinator</b>	Shelby Tomek and Marleen Reyes
Promotes upcoming PTA events, activities and needs. Can be done remotely.	
<b>Food Vendor Coordinator</b>	Hilda Sousa
Schedules dine-outs, coordinates food vendors for events. Can be done remotely.	
<b>Script Coordinator</b>	Lori Phillips
Manages script sales and reminds families to support the program. Can be done remotely.	
<b>Uniform Inventory &amp; Distribution Coordinator</b>	Deziree Vargas & Katie Gomez
Inventories existing uniform supply and works with school to distribute orders. Requires availability during the day to be on campus.	
<b>Back to School Banner Coordinator (2026-2027)</b>	Nina Flores
Designs, sets up and cleans up back to school decorations	

### COMMITTEE LEADS

<b>Parent Night Out Co-Chairs</b>	Jessica Wheeler & Karen Peterson
Leads committee for major fundraiser. Scope determined by PTA financial needs.	
<b>Fall Festival Co-Chairs</b>	Kendra Altnow & Anna Colon
Oversees the coordination of the Fall Festival, working with Food Vendor Coordinator, Campus Clubs Coordinator, and Middle School families to implement the event.	
<b>Book Fair Volunteer Coordinator</b>	Alana Weiss
Works with librarian to organize volunteers and communications to families	
<b>Campus Beautification Coordinator</b>	Irais Sanchez
Coordinates campus clean ups and other beautification activities.	
<b>3<sup>rd</sup> Grade Etiquette Lunch Co-Chairs</b>	Meghan Lange & Lori Phillips
Plans and executes luncheon	
<b>8<sup>th</sup> Grade Etiquette Lunch Co-Chairs</b>	Meghan Lange & Lori Phillips
Plans and executes luncheon	
<b>Room Parent</b>	All grade levels filled
Communicates PTA / teacher needs and opportunities to families in your class. Can be done remotely.	